

**Volunteer Firefighter, EMT, AND SAR Pension Fund Board Meeting
Via Conference Call & In-person
Wyoming Fire Academy
2500 Academy Ct
Riverton, WY 82501
5:30 p.m., Friday, August 21, 2020**

A meeting of the Volunteer Firefighter, EMT, and Search & Rescue Pension Fund Board was held at 5:30 p.m. on Friday, August 21, 2020 via Conference Call & In-person at Wyoming Fire Academy in Riverton, WY.

Board members participating:

Mr. Gene Diedtrich (Chair) (Newcastle)
Mr. Lanny Applegate (Vice-Chair) (Cheyenne)
Mr. Tracy Brown (Lingle)
Mr. Kim Lee (Riverton)
Mr. Jerry Munger (Wheatland)
Mr. Eric Quinney (Evanston)
Mr. Alan Sessions (Afton)

Board members absent and excused: Mr. Clint Becker (Douglas)

Wyoming Retirement System (WRS) Staff member participating via Conference Call:

Mr. David Swindell, Executive Director
Mr. Mike Bleakley, Deputy Director
Ms. Kate Kelley, Staff Development & Executive Administrator
Ms. Rachel Meeker, Audit Manager
Mr. Adam Waddell, Principal Auditor

Others in attendance: Mr. Jim Juve (Riverton), Mr. Byron Mathews (Fire Marshal City of Cheyenne), Mr. Ryan Lee (Riverton), Mr. Matt Lee (Riverton), Mr. Nate Lee (Riverton)

Chairman Diedtrich called the meeting to order at 5:32 p.m.

1) Board Meeting Minutes from June 16, 2020. The Volunteer Firefighter, EMT, and SAR Pension Fund minutes from June 16, 2020 were considered.

MOTION 08-21-2020 (#1): Mr. Quinney moved to approve the minutes as presented. Mr. Applegate seconded. Motion carried unanimously.

2) Review of Financial Reports. The financial statements for February, March, and April 2020 were reviewed, noting that plan assets as of April 30, 2020 totaled \$88,896,180.23.

MOTION 08-21-2020 (#2): Mr. Munger moved to approve the financial reports as presented. Mr. Sessions seconded. Motion carried unanimously.

3) Review of Membership Reports. The membership reports as of July 31, 2020 contained the following highlights:

Active Contributing Members: 2,423
Retirees: 1,302
Survivor pensions: 274
Monthly pension total: \$557,609.77
Smallest monthly pension: \$35.14
Largest monthly pension: \$731.58

Participating Departments. The Board reviewed the participating department report, noting 121 participating agencies.

Service Purchase reports. The Board reviewed the service purchase reports for the quarter, with four pending service purchases during the May - July timeframe.

Newly refunded and retired report. The Board reviewed the refunded accounts and new retirees for the May - July timeframe. There were 12 new retirements, and 22 members refunded their accounts during the period.

Deceased members by plan report. The report shows 9 retirees and survivors who passed.

MOTION 08-21-2020 (#3): Mr. Quinney moved to approve the membership reports. Mr. Brown seconded. Motion carried unanimously.

4) Review of Results and Recommendations on Fire Department Meeting Attendance Audits. Mr. Waddell reviewed his report which included nine individuals who were not in compliance.

MOTION 08-21-2020 (#4): Mr. Applegate moved to suspend the nine delinquent individuals. Mr. Brown seconded. Motion carried unanimously.

The Board discussed conducting an EMT Certification Audit, which the WRS Audit department will perform. WRS will continue to verify active members' attendance requirements.

5) Other Matters

Mr. Diedtrich and Mr. Sessions have been reappointed to another two-year term by Governor Gordon.

6) Date and Location of Next Meeting. Chairman Diedtrich led a discussion resulting in a proposal for the next meeting to be on Thursday, January 7, 2021 in Riverton, Wyoming at a TBD location. The rest of the Board agreed.

7) Adjournment. There being no further business, Chairman Diedtrich asked for a motion to adjourn.

MOTION 08-21-2020 (#5): Mr. Quinney moved to adjourn the meeting. Mr. Lee seconded. The motion carried unanimously and the Board adjourned at 6:15 p.m.