

WRS Online Pension Account Access

WRS recommends the use of Google Chrome or Safari in accessing your online pension account. Other browsers will work, but default security settings on recent versions of Internet Explorer have caused issues for some users.

Setting up your online pension account for the first time

<p>Step 1: Verify Your Identity and Provide an Email Address</p>	<p>To set up your account for the first time, visit pension.wyo.gov/account/register and enter the required information. Your RAIN ID is on the front of this letter. After verifying your identity, provide an email address that will serve as your login ID and be used for future e-delivery notifications. WRS recommends use of a personal email address, rather than a work email address.</p>
<p>Step 2: Activation Email</p>	<p>An activation email will be sent to the email address you provide. The email will come from wrs-no-reply@wyo.gov and the subject line reads: "Welcome to the WRS RAIN Portal". It can take a few minutes to show up in your inbox, so remember to check your spam folder to be sure it didn't end up there. Once you receive the email, open it up and click on the "Activate" link</p>
<p>Step 3: Password Setup and Login</p>	<p>You will be taken to a page which asks you to set up a password. In order to provide a high level of security, the elements you need to include in your password are: at least 9 characters; a capital letter; a number; and a special character like a pound sign, dollar sign, percent, etc. Once you've created a password, you will be prompted to log in to the portal.</p>

Returning Users

<p>Reset Password</p>	<p>Be sure to remember your password for use when you come back to your online pension account. If you forget your password, you can click the "reset your password" link and follow the prompts. If you can't remember the email address/username you used to set up your account, you can click the "reset your email address" link and follow the prompts.</p>
<p>Locked Out</p>	<p>If you attempt to log into your online pension account with the wrong password too many times, you will be locked out. To get unlocked, contact WRS at (307) 777-7691 and then reset your password if you cannot remember it.</p>
<p>Unrecognized Computer</p>	<p>In order to keep your account more secure, your online pension account puts a browser "cookie" - a small identification file - on any computer you have verified as belonging to you. If you visit your online pension account from a different computer or web browser in the future, you will need to verify that computer by following prompts similar to the initial registration process. Some web browsers handle cookies and security settings differently. If you are experiencing problems with this verification step, please review the Cookies & Browser settings help resources on our website under Online Pension Account Help.</p>

E-Delivery Opt Out

To opt-out of e-delivery and receive future pension account statements via mail, log in to your online pension account and select "Profile" from the "Your Account Menu." The option to "Disable Paperless Delivery" is in the Settings section at the bottom of the page. You may also contact WRS via email or phone to opt-out of e-delivery of statements.

New Statement Delivery Schedule

In compliance with Wyoming Statute 9-3-446(b), the Wyoming Retirement System is required to provide you with an annual statement of your pension benefit. WRS statements include your account balance, an estimated pension benefit (for vested employees), and total qualifying months of service.

To streamline the distribution of statements to all of our members, WRS is transitioning from an end-of-year distribution (January to December) to an annualized statement based on our members' birth month. See Exhibit A for when your notice should arrive.

We understand this change may impact some members who rely on the end of the year statement. You can download an end of year statement from your WRS pension portal.

This change will benefit members as you will receive the most updated picture of your account balance.

Exhibit A Birth Month	Statement Period
January	January to December
February	February to January
March	March to February
April	April to March
May	May to April
June	June to May
July	July to June
August	August to July
September	September to August
October	October to September
November	November to October
December	December to November